

**TRANSFER STUDENT
TSES 04.04.01**

COMPLIANCE

For transfer student from within the state documentation exists indicating that the team accepted the existing IEP or a new IEP developed and implemented

For transfer students from out of state, documentation exists that indicates the previous evaluation was reviewed and accepted or rejected and a new evaluation was conducted

Documentation can include notice of team meeting indicating the purpose of the meeting, and/or team meeting notes summarizing the discussion. If IEP and/or evaluation were rejected, documentation would include the Prior Written Notice, Evaluation Plan and/or Parent Consent/Objection form

NON-COMPLIANCE

For transfer student from within the state documentation does NOT exist indicating that the team accepted the existing IEP or a new IEP

For transfer students from out of state, documentation does NOT exist that indicates the previous evaluation was reviewed and accepted or rejected and a new evaluation was conducted

For correction:

For the student whose file was cited, conduct a meeting to review the IEP and/or Evaluation. If a new evaluation or IEP is required, conduct evaluation or develop an IEP and submit required notices, consent forms and the Evaluation Report and/or IEP. If the citation was issued because of timeliness of new documents but new IEP and/or Evaluation Reports are in place, citation stands, but no individual action is necessary.

